

<b>WHERE:</b>	RA Culpepper Municipal Park 290 Daleville Ave, Daleville, AL 36322
<b>WHEN:</b>	Saturday September 17, 2021 7:00 am – 5:00 pm (public gates open at 9am)
<b>SET-UP:</b>	Friday September 16th : 1pm-8pm Saturday September 17th : 6am-8:30am All vehicles must be moved off the game field by 8:30 am and parked in the designated parking area.
<b>DEADLINE:</b>	All applications must be submitted by September 1 <sup>st</sup> 2022 Please mail or email the following pages. Keep this page for your reference.
<b>VENDOR SPACE:</b>	Booth space is limited to a plot 15' x 20'. Multiple plots may be reserved. Come prepared for all types of weather. You must secure your booth in case of windy conditions. The plot will be 15' wide facing primary walk path, and the space will be 20' deep.
<b>ELECTRICITY:</b>	Vendors must list all electrical connections on application. Electrical arrangements must be made prior to your arrival. Last minute electrical changes will not be accepted. (ALL GENERATORS MUST BE APPROVED BY SEAHG)
<b>SALES:</b>	All items being sold or displayed MUST be contained in the booth space purchased. No items, solicitation, or set-up shall take place outside the purchased booth space. Sales tax of 9% must be collected and reported by the vendor, not SEAHG.
<b>WEATHER:</b>	This is an outdoor event; be prepared for any type of weather. Tents, canopies and pop-ups must be secured to withstand the weather. There is no rain date as a contingency. The event will occur rain or shine, barring weather of a dangerous nature.
<b>CERTIFICATE OF INSURANCE:</b>	A current Certificate of Insurance is not required, but is suggested, for all vendors.
<b>BUSINESS LICENSE:</b>	A current City of Daleville business license may be required. If you do not have one, one can be obtained from the city
<b>REQUIREMENTS:</b>	The exhibitor will be responsible to be open during the entire festival. You cannot vacate early. Your booth must be neat, attractive and well-maintained. Signage with visible and clear pricing is required. You are responsible for setting up, maintaining, and removing your own booth, your merchandise and your trash.
<b>CONTACT US:</b>	Ed Coleman – Vendor Coordinator Phone: (334) 797-3784 Email: ecoleman@seahg.com Mailing Address: PO Box 10553 Dothan, AL 36304

Please complete and return this form along with your payment, Release Form and Certificate of Insurance.

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Street or PO Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email (required): \_\_\_\_\_

Nature of Goods to be Sold: \_\_\_\_\_

Number of vehicle passes required (max 2): \_\_\_\_\_ Anticipated date & time of setup: \_\_\_\_\_

Do you have (please circle all that apply): Facebook Twitter Instagram Other: \_\_\_\_\_

Please provide link: \_\_\_\_\_

If yes, do you use a hashtag to promote your business? \_\_\_\_\_

Vendor hereby requests permission to display and sell the products and/or services listed above. Further, the SEAHG reserves the right to approve any product/item a vendor may wish to sell or dispense as well as limit the number of concessions selling the same product/item. DO NOT bring items to the Festival unless previously approved. On the day of the Festival, our standards committee will be monitoring compliance.

I have read and understand and will abide with Southeast Alabama Highland Games general information, procedures, rates and conditions.

By signing this application, I acknowledge that the Highland Game is subject to various weather conditions and state and federal safety and health regulations. No refund of application fees. Exhibits must remain open until closing.

Vendor Representative:

\_\_\_\_\_  
 (Print) (signature) (date)

*The above named has read and understands the general information, procedures and conditions and seeks admission as a concessionaire.*

<b>PRIMARY SPACE (Required)</b>	
_____ 15' x 20' space – Tent, table, & chair supplied by Vendor. _____ Includes (2) entry passes.	\$60.00/ea. = \$ _____ _____
<b>SECONDARY SPACE (Optional)</b>	
_____ 15' x 20' space – Tent, table, & chair supplied by Vendor. _____ No additional passes _____ (Multiple allowed)	\$20.00/ea. = \$ _____
<b>ADDITIONAL OPTIONS</b>	
_____ <b>To Be Covered under SEAHG Business License</b> _____ If this is chosen, you must provide a detail list of all. _____ sales and provide tax collected to SEAHG before leaving. _____ the venue.	\$40.00 = \$ _____
	<b>Total Amount Enclosed =</b> \$ _____

**PAY BY CHECK/MONEY ORDER**

Please make all checks payable to **SEAHG**.

Mail to: \_\_\_\_\_ SEAHG  
 Vendor Application

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PO Box 10553

Dothan, AL 36304

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